

Administrative Office of the Courts

NOTICE OF FUNDING AVAILABILITY

NOFA #: N17000325I

NOFA Issued: December 17, 2015; Updated: February 8, 2016



Department of Family Administration

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GRANT TITLE & DESCRIPTION

Special Project Grants

The Maryland Judiciary receives state funds each year to support programs that offer services to increase access to justice and enhance the experience of families and children involved with Maryland's legal system. These funds are awarded as Special Project Grants and managed by the Department of Family Administration.

Grant Purpose

These grants are being offered to enhance the Judiciary's ability to support a fair and efficient process for resolving domestic and juvenile matters. The DFA's Special Projects grant category funds a broad range of program types including, but not limited to: Domestic Violence, Juvenile Justice, Foster Care, Alternative Dispute Resolution, Adult Guardianship and other Domestic.

Eligible Applicants

- State and Local Governments *within the state of Maryland*
- Non-Profit Organizations
- Institutions of Higher Education

Applicants who were not previously funded by the DFA in this grant category must be invited to apply.

Availability and Awards of Funds

The availability of funds is contingent upon the provision of funds in the Maryland Judiciary budget by the Maryland General Assembly for Fiscal Year 2017. Applicants who are awarded funding will receive notice in early June of 2016.

Funding Cycle: July 1, 2016 – June 30, 2017

Special Requirements for NEW Applicants

For applicants who were not funded in this grant category in FY15, a Letter of Intent must be submitted by 4:30pm on **February 16, 2016** to DFAGrants@mdcourts.gov. The letters will be reviewed and applicants whose projects are consistent with the priorities of the DFA will be invited to submit a full application.

APPLICATION SUBMISSION INFORMATION

Application Release Date: January 12, 2016

Application Due: March 18, 2016

Documents: Scanned PDF submitted by email only

Email: Subject Line: "SPG, Applicant Name"

(Please submit emails with the Subject Title as described.)

Delivery Address: DFAGrants@mdcourts.gov

Grant Submission Checklist

The following must be submitted as one scanned file:

- Signed Grant Application (**NEW**)
 - * **Short Form for Applicants seeking renewal of a project funded in FY16.**
 - * **Long Form for Applicants seeking funding for a new project.**
- Proposed Budget with Justification
- Support Letters* (**At least one letter is required**)
If your program works directly with the court, at least one support letter should come from the court.

**Support Letters may be sent directly from the author. If so, they do not need to be included in the application file.*

Additional Terms & Requirements

General Grant Conditions

Special Conditions for the Special Project Grant Program

TECHNICAL ASSISTANCE

Web Meeting: February 9th @ 10am

(RSVP to DFAGrants@mdcourts.gov to obtain link)

This meetings is NOT mandatory and will be recorded for those who are unable to participate at the scheduled time.

Successful Applicant Tools & Tips

- Before submitting your application, read the NOFA, General Conditions, Special Conditions and application instructions in their entirety.
- If needed, seek guidance with department staff prior to the application deadline.
- Whenever possible, provide timely data in your responses that demonstrates the effectiveness of your program.
- Provide a justification for every budgeted line item.
- Review your application packet before submission.

Questions: DFAGrants@mdcourts.gov /

410-260- 1262

Application Forms Available