



**Addendum No. 1
ASL Interpreter Services
K22-0075-27**

04/01/2022

The purpose of this addendum is to amend and clarify certain portions of the above-referenced solicitation with all prospective bidders/offerors.

Questions:

Q1. Are Bidders expected to provide additional materials outside the items requested in Section IV.B?

A1. No

Q2. Will background checks be applicable?

A2. See Section I.T.4.

Q3. Does the affidavit need to be Notarized?

A3. No

Q4. Would this requirement include in-house scheduling tools?

A4. The AOC will request services via email or phone.

Q5. Would any CART Services be need or only ASL?

A5. This solicitation is solely for ASL interpretation. There may be certain instances where remote interpretation will be necessary.

Q6. Is the AOC willing to make the change to bill in full for assignments cancelled within forty-eight (48) hours?

A6. No. See Section III.D.3.(1)

Q7. Are there Evening and Weekend Court Sessions?

A7. No

Q8. Would the AOC consider changing the minimum billable time from one (1) minute minimum to a fifteen (15) minute minimum for remote video interpretation?

A8. No

Q9. What is the length of time needed per day for interpreters?

A9. See Section III.D.1.(3)

Q10. What is the difference of services needed at the Court of Special Appeals than at the regular work site for the Circuit Court?

A10. There is no difference, the Bidder will be providing onsite ASL interpretation services at both locations.

Q11. Will the usage be ten (10) hours a week for on-site interpreting and two hundred (200) minutes for remote video ASL interpretation?

A11. There is no guaranteed minimum usage. The Bid/Price Proposal Form is an estimate of usage and actual weekly usage is unknown.

Q12. How far in advance will notice be provided for remote video ASL interpretation?

A12. See Section III.D.2.b

All addenda will be incorporated into the final contract documents and will be binding on all bidders/offerors responding to this solicitation. Each bidder/offeror submitting a bid/proposal must acknowledge receipt of all addenda by completing and forwarding Attachment H (included in bid/proposal package) with the bid/proposal response; failure to acknowledge addenda may result in the bid/proposal rejection.

If you have any questions regarding this addendum, please contact me at (410) 260-2556 or email me at joeshia.brawner@mdcourts.gov

Joeshia Brawner

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Procurement Officer

