



**Addendum No. 1
PG County District Court Warehouse Shelving
K22-0023-89**

04/08/2022

The purpose of this addendum is to amend and clarify certain portions of the above-referenced solicitation with all prospective bidders/offerors.

Clarifications:

- C1.** Add: Section III,D,3,a,(1). Successful Offeror shall coordinate with District Court Contract Manager on actual installation dates.
- C2.** Add: Section III,D,3,a,(2). All files are currently on site and will require movement by District Court to facilitate installation. Due to this, Offerors shall propose a multi-phase installation approach.
- C3.** Add: Section III,D,3,a,(3). District Court shall be responsible for moving all files onto newly installed shelving.

Questions:

- Q1.** Is a 3' wide aisle enough space?
A1. Yes.
- Q2.** Are file dividers on the shelving required?
A2. Yes, approximately five (5) dividers per shelf.
- Q3.** What is the target number of boxes full of files to be stored?
A3. Approximately 2,000 boxes.
- Q4.** Are the files stored 12" of files per box or 15" of files per box?
A4. 15" of files per box.

All addenda will be incorporated into the final contract documents and will be binding on all bidders/offerors responding to this solicitation. Each bidder/offeror submitting a bid/proposal must acknowledge receipt of all addenda by completing and forwarding Attachment H (included in bid/proposal package) with the bid/proposal response; failure to acknowledge addenda may result in the bid/proposal rejection.

If you have any questions regarding this addendum, please contact me at (410) 260-1263 or email me at Victoria.Nellis@mdcourts.gov

Victoria Nellis
Procurement Officer