



Administrative Office of the Courts

Operations Division

Questions/Responses No. 2 to the Request for Proposals (RFP) K20-0065-40 District Court Glen Burnie Video Surveillance System

Ladies and Gentlemen:

The following questions for the above referenced RFP were received by e-mail and are answered and posted for all prospective Offerors. The statements and interpretations contained in the following responses to questions are not binding on the Maryland Judiciary unless the RFP is expressly amended. Nothing in the Maryland Judiciary's response to these questions is to be construed as agreement to or acceptance by the Maryland Judiciary of any statement or interpretation on the part of the Offeror asking the question.

1. Hours of onsite work:

Question-Can we get a clarification of areas that cannot be worked during normal business hours?

Response: Lock up and Commissioners area. Doors cannot be propped open for access during normal business hours.

2. Building access:

Question-Will the contractor be allowed to bring in all needed tools and materials without being subject to metal detectors and searches? This could add additional time daily.

Response: Yes

3. On-site storage-

Question-will there be on-site storage provided or will the contractor be required to remove all tools and materials at the end of the day?

Response: The NVR room on the 2nd floor will be the only area available for onsite storage. This room will be cleared out of boxes but any material that can not fit into that room must be stored off site.

4. Existing cameras: It was brought up in the walk that the awarded bidder would be responsible for removing all existing cameras and cabling.

Question-will a plan of present locations be provided, and will the contractor be given access to the head- in location of all cables?

Response: The District Court will not provide a plan for the existing cameras locations. The contractor will have access to the termination point of each of the cameras.

5. Existing cameras: It was brought up in the walk that the awarded bidder would be responsible for removing all existing cameras and cabling,

Question-Will the existing cameras need to stay active while the new cameras are being installed or can the contractor take them offline and utilize the present pathways (conduits where needed)?

Response: Operating the systems in parallel is preferred. Otherwise provide an alternative option stating expected downtime between old and new system operation.

6. Existing cameras: It was brought up in the walk through that the contractor was responsible for repairing the location of the removed cameras.

Question-To what extent will the repairs be required? Simply Patching holes, or spackling and Painting the area? If paint is required will the customer supply the matching paint? will the contractor be responsible for replacing ceiling tiles after dome cameras are removed?

Response: Installing a wall plate matching the sites colors is acceptable. Spackling and paint would be the vendors responsibility otherwise. The District Court will provide a paint color but will not provide paint.

7. Monitors, wireless mouse and wireless keyboards-

Question-will a monitor dimension be issued?

Response: Monitor sizes are as follows as stated in the previous question response:

Response: MON-A101 shall be a 32” monitor that shall be placed on top of the bailiff equipment. Wireless mouse and keyboard shall be provided by Contractor

MON-A102 shall be a 32” wall mounted monitor that shall be mounted on the existing concrete wall in the lock up area. Wireless mouse and keyboard shall be provided by Contractor

MON-A201 shall be a 32” monitor that shall be placed in the NVR Rack room on a table or surface provided by the district court. Wireless mouse and keyboard shall be provided by Contractor

MON-A202 shall be a 40” wall mounted monitor that shall be wall mounted on the existing wall in the lock up area. Wireless mouse and keyboard shall be provided by Contractor

MON-A301 shall be a 32” desktop monitor to be placed in the DGS office. Wireless mouse and keyboard shall be provided by Contractor

8. Monitor mounting brackets

Question-will the required bracket need to be fixed or articulating?

Response: Articulating

9. NVR rack outside of lock area:

Question-Will there be a clarification on rack requirements? will it need to be a free standing two post-rack, or would a small wall mount suffice as it will only house the NVR. There was mention of the contractor supplying a UPS. Will that be posted with requirements.

Response: Any rack outside of the NVR room must be wall mounted and enclosed housing all supplementary equipment to the system. The rack within the NVR room must house all NVR equipment not including the monitor. A wall mounted enclosed rack is preferred but not required.

Issued by: Sejal Lakhawala

Procurement Officer

February 03, 2020